

## **Durango Bridge Club, Inc. 4/24/20 Board Meeting Minutes**

This meeting of the Durango Bridge Club, Inc. (DBC) board of directors was convened by President Don Squires at approximately 4:35 pm on 4/24/20.

Board Members Cara-Lyn Lappen, Don Squires, Wayne Caplan, Jana Goldstein, Jonathan Mullins, and Michelle Harlow were present using Zoom conferencing software. Mark Zempel joined the meeting at about 5:30 pm.

**All actions shown hereunder were taken by motions duly made, seconded, and unanimously carried, unless otherwise noted.**

**1. Quorum & Minutes from 1/17/20:**

A majority of directors (6 of 7) were present at the beginning of the meeting which constituted a quorum. The board approved the Minutes from the 1/17/20 meeting after some discussion of Item 6 (Spending limits for DBC Manager).

**2. Status of DBC Tournament scheduled for 6/12-14/20:**

Jana (Tournament Chair) had been working diligently to prepare for our annual tournament when the COVID-19 crisis caused the cancellation of our regular games, and the cancellation of ACBL sanctioned tournaments beginning in March. After discussion and with input from Unit President Keith Nichols the board decided to cancel the tournament. Jana will work to schedule next year's tournament at the VFW for June 11-13, 2021. She will also request a refund of the deposit we paid the VFW hall for this year's event.

**3. Longest Day Fundraising event:**

The board discussed the feasibility of holding this event at the Fairgrounds like we did last year and agreed that it is highly unlikely that such an event could be held in June because of the COVID-19 pandemic. Cara-Lyn will coordinate with Susan Westerwick to explore an online version of the fundraising event.

**4. Resumption of Games at the Senior Center:**

The board decided to schedule a meeting to discuss this when we have a firm date for the reopening of the Senior Center.

**5. Online club games:**

Cara-Lyn has worked with ACBL and the Farmington club to obtain approval for a virtual club consisting of DBC and Farmington to play games on BBO. The first such game was played on Tuesday evening 4/21/20, and was a big success. She is training more online directors, and additional games will be scheduled. Wayne explained that the club also receives revenue when DBC members play in Support Your Club games on BBO.

**6. Zero Tolerance Policy Drafting Committee:**

The committee is chaired by Mark as Vice President with Don, Michelle and Cara-Lyn participating. In January, Michelle sent draft documents to committee members, but further action was postponed until May when everyone would be in Durango. In March our games at the Senior Center were postponed indefinitely. The committee will reconvene when feasible.

7. **Treasurer's Report:**  
Jonathan has been busy setting up new banking and bookkeeping for our nonprofit corporation. His written report for the first quarter of 2020 is attached. The board discussed and approved the report. Don will explore whether we are entitled to a refund of a portion of the \$1,500 annual fee paid for the Tuesday evening game in light of the closure of the Sr. Center.
8. **DBC insurance needs:**  
Jonathan presented several quotes for insurance (property only OR property and liability). The discussion focused on the quotes from State Farm and Hartford which ranged from \$372-\$475 annually. The club owns about \$15,000 of property which is usually stored in the locked closet at the Senior Center. The risk of loss seems quite low and discussion focused on whether the insurance expense is justified. Although unlikely to be necessary, replacement of our property without insurance would be a hardship. Liability insurance would cover us if someone was injured at a game. We may be covered by other liability insurance in place at the Sr. Center but we don't know what position La Plata County would take on this question. The issue was tabled for now pending reopening of the Center and resumption of games there.
9. **Manager's Report:**  
Wayne's written report is attached, and was approved by the board with thanks for all of his efforts on our behalf.
10. **DBC Website:**  
Cara-Lyn has redesigned and updated our website ([durangobridgeclub.org](http://durangobridgeclub.org)). She will further update the site regarding the suspension of in person games, availability of online games, and also post more recent meeting minutes.
11. **Future Meetings:**  
The board scheduled the annual member meeting for Monday, August 24, 2020, at 5:00 pm at the Fairgrounds. To prepare for that meeting the board will need to review our bylaws to determine if any changes will be proposed. The next board meeting is scheduled for July 10, 2020, at 4:30 pm.

The meeting was adjourned at approximately 5:55 pm and minutes were prepared by Michelle Harlow.

Durango Bridge Club Manager Report  
April 24, 2020

dealing machine shipped to service center & service has been completed  
new parts installed & adjustments performed & tech stated machine is in excellent condition, good for another  
first service performed since 2014 purchase & 38k deals

e-mailing members for headcounts, setting up & directing Monday (open & novice) & Friday games since  
director resigned in nov

received recruiter reward (\$70) from acbl for signing up 3 new acbl members  
received rebate check (\$25.30) from feb stac games co-ordinator  
deposited both in club acct

attended mtg at bank & helped don & jonathan set up new bank accts for club

generating deals & hand records & dealing 6 cases on Mondays, 170 boards  
agreement reached w/sr ctr to be allowed to use 1 table w/1-2 helpers in card room to deal on monday & a  
before monday holiday

agreement reached w/sr ctr to allow novice game to use small space in dining room  
(1 row of 4 tables next to curtain divider)

new start time (1 pm) for both Monday games as part of the agreement  
games to end by 4:30 & all players must exit bldg by 4:45

3 sessions held since feb 24 at new start time & games have been completed in a reasonable time

registered club for acbl special games with elevated master point awards  
applied & received from unit 364, 12 unit championship game sanctions  
created and e-mailed special games schedule for 2020 to all members  
the schedule includes 42 special events & 117 sessions for the year

attended online acbl virtual club director training with cara-lyn, & farmington players (bruce & larry)  
virtual club is a private, online club to host games just for players who have played in the club over the last  
1st private dbc game was held on bbo on tues apr 21 with 9.5 tables & \$3 entry fee  
farmington club was pooled with dbc to allow their players to be included in the dbc game  
additional games will be scheduled

“support your club” games at bbo are being played by club members at least 1-2 times daily since sr ctr w  
e-mail copy sent to bod with list of march players

club will receive a portion (80%) of the entry fee from all players in virtual or “sync” games

from acbl e-mail:

The Support Your Club games and ACBL Virtual Club games on Bridge Base Online have been a great success

We've been working on developing the new processes for receiving BBO reports and delivering your club's  
We have three updates to share:

If your club earned less than \$250 in March, your amount will be added to your April earnings.

Once your club has earned a total balance of \$100 or more (possibly over the course of a few months with  
payment will be issued to your club.

Your balance for both the Support Your Clubs and Virtual Club games will be combined.

Currently, we are issuing checks for the payments, but we will soon be transitioning to a system that allows  
electronic payments

DURANGO BRIDGE CLUB REVENUE AND EXPENSE

	January	February	March	TOTAL	NOTES
<b>REVENUE</b>					
<b>Table Count</b>	59.5	76	43	178.5	PER ACBL DETAIL
<b>Gross Table Fees</b>	\$714	\$912	\$516	\$2,142	TABLE COUNT TIMES 4 TIMES \$3
<b>Free Plays</b>	-102	-81	-90	-273	
<b>Net Table Fees</b>	612	831	426	1,869	CASH RECEIPTS
<b>Membership Fees</b>					
<b>Other Revenues</b>		70		70	ACBL NEW MEMBER REIMBURSEMENT
<b>Total Revenue</b>	\$612	\$901	\$426	\$1,939	
<b>EXPENSE</b>					
<b>ACBL Table Fees</b>	\$136	\$176	\$77	\$389	PER ACBL INVOICE
<b>Other ACBL Fees</b>	46			46	ANNUAL SANCTION FEE
<b>Senior Center</b>	1,500			1,500	ANNUAL PAYMENT
<b>Education</b>					DATA NOT PRESENTLY AVAILABLE
<b>Sectional Expense</b>					
<b>Supplies</b>			670	670	INCLUDES NEW PRINTER AND SERVICE OF DEALER MACHINE
<b>Professional Fees</b>					
<b>Longest Day</b>					
<b>Depreciation</b>	96	96	96	288	
<b>Other Expense</b>	92			92	WEBSITE FEES
<b>TOTAL EXPENSE</b>	\$1,870	\$272	\$843	\$2,985	
<b>NET (EXPENSE)</b>	-\$1,258	\$629	-\$417	-\$1,046	