

Durango Bridge Club  
Minutes of Board of Directors Meeting  
January 18, 2019, Senior Center of Durango

Meeting called to order at 11:00 am by Don Squires, Club President

Board Members Present: Don Squires, Karl Hasz, Robert Davis, Wayne Caplan, Roger Ayers, Sharon White, Marilyn Swanson.

Guests: Pat Roe, Richard Houston, Willa and Jim Beatty

**Minutes** of October 23, 2018 meeting taken by Rob Davis were approved.

**Treasurer's Report**, Don Squires

The club had a 2018 yearend balance of \$7,783.54 which is a \$1,700 net increase for the past year. A motion made and passed to give \$1,500 to the Senior Center. It was mentioned that our relationship with the Center is special, as our club is one of only two organizations who use it regularly.

Rob declared his refusal to be a signatory on club accounts without established by-laws and a formal budget. These issues were addressed later in the meeting. Don will continue to act as treasurer until the club has established by-laws.

Treasurer's Report **approved**.

**Manager's Report**, Wayne Caplan

Our club has been registered for all special games with ACBL and all fees paid. An inventory of bridge supplies has been made, and replacements purchased where necessary.

Wayne proposed asking the Senior Center's permission to raise the fee for Monday's games. The move would make all games the same price. A motion was made and approved to contact the Center about changing the fee.

Don brought up the \$20.00 a week budgeted for snacks for the Tuesday night game. A short discussion followed and a **vote was taken to discontinue the practice**.

Manager's Report was **approved**.

**Spending Limit Approvals**

At the present time, the Treasurer can write checks for up to \$300.00 without prior Board approval. Wayne suggested the limit be raised to \$1,000.00 and that the Manager also be approved to make expenditures up to that limit. A discussion followed, ending when Karl proposed that club expenses be divided into two categories: operating expenses and capital expenses. Operating expenses would be limited to \$1,000.00; capital expenses would remain at \$300.00. A motion was made and passed to accept Karl's solution and to approve both the Treasurer and the Manager for check writing privileges.

### **Incorporation of the Durango Bridge Club.**

Michelle Harlow has gathered three sets of Articles of Incorporation from clubs in the Southwest and has proposed using them as a guide to composing a set for our bridge club that can be filed online with the Colorado Secretary of State's office, to establish the Durango Bridge Club as a 501C nonprofit. Michelle will then proceed to write bylaws that will give our club financial and legal structure. With this status, the club will have liability protection for the organization and its members, as well as guidelines for a general structure, which will cover meetings, Board responsibilities, and discipline of members.

Wayne said there is a onetime filing fee of \$395.00 and also an annual fee. A motion was made and passed to formalize the Durango Bridge club through registration with the Colorado Secretary of State, making it a 501C nonprofit. **Michelle will be told to proceed.**

Jim Beatty reported on the progress of the **Director Class**. He has two members working on director designation, Karl and Rob. They will be taking their open book exam soon which is monitored by the ACBL and filed with that organization.

Roger Ayers will begin teaching a **Beginner's Class** Fridays 10:00 to 12:00. He stated this will be a basic class for absolute beginners; he has four students at present and prefers to keep the numbers down for a while. Roger was given approval to purchase class supplies.

Karl Hasz discussed progress on the **June Sectional**, which will be June 5th, 6th, and 7th.

Items of note:

- a. Keep all receipts for expenditures as the district sponsors the tournament.
- b. Sherry will organize hospitality.
- c. Sharon will work Partnerships.
- d. Wayne will provide Publicity.
- e. Jim will man the Appeal Board.
- f. We will use a caddy only on Sunday for Swiss Teams.
- g. All Board members must be available for set-up and tear down of the tournament.

Wayne has registered our club to participate in the Longest Day on Monday, June 17. We need someone to run the tournament. Don will work on that.

**Our next Board Meeting will be 11:00, Friday, April 12,** at the Senior Center.

Meeting adjourned at 12:10 pm.

Respectfully submitted,  
Marilyn Swanson, Secretary.